



**NOTES OF MILTON KEYNES SAFEGUARDING CHILDREN BOARD MEETING
WEDNESDAY 20 JANUARY 2010, 1.30PM - 3.30PM
NHS DIRECT, MARLBOROUGH COURT, SUNRISE PARKWAY,
LINFORD WOOD EAST MK14 6DY**

PRESENT

Elaine Coleridge-Smith	MKSCB Independent Chair
Jackie Boath	Chief Executive, Brook - representing the voluntary sector
Sandra Clark	Lead Member
Victoria Collins	Operational Lead for Adult Services
Alastair Gibbons	Assistant Director, Specialist Services
Diane Gray	Director of Strategy, NHS MK/Deputy Director Public Health
Tony Halton	Director of Nursing, MK Hospital
Phil Hayes	Acting Det Insp, CAIU, Thames Valley Police (observer)
Leon Thomas	Head of Youth Offending, Oakhill Secure Training Centre
Nick Jackman	Head teacher, The Walnuts Special School
Phil Latham	Designated Doctor
Liza Milligan	Vice Principal, MK College
John O'Donnell	Head teacher, Radcliffe School
Pauline Pickard	Head teacher, Willow School
Victoria Collins	Adult Social Care, Community Wellbeing
Ray Summers	Det Chief Inspector, Thames Valley Police
Gail Tolley	Director of Children's Services
Kilvinder Vigurs	Assistant Director, Thames Valley Probation
Jill Wilkinson	Head of Children's Services, MK Community Health Services
Lee Westlake	Youth Offending Team

OFFICERS ATTENDING

Jo Hooper	MKSCB Professional Advisor
Sally Mottram	Interim MKSCB Business Manager
Eleanor Stobart	MKSCB Business Manager
Lesley Mellor	MKSCB Administrator (notes)

APOLOGIES

Chris Etheridge	South Central SHA
Richard Solly	Community Safety Partnership
Will Spurgeon	Assistant Director, Universal & Targeted Services
Steph Roberts-Bibby	HMP Woodhill

DID NOT ATTEND

Andy Grout	Chief Executive, MK Play Association - representing voluntary sector
Anthony Miller	Service Manager, CAFCASS

E Coleridge-Smith welcomed everyone to the meeting of the MKSCB and introduced the new MKSCB Business Manager, E Stobart. S Mottram was thanked for her work over

the last year supporting the MKSCB through the review and leading on key areas of development work.

A copy of all papers discussed at today's meeting is filed with the notes of the meeting.

1	<u>MINUTES OF OCTOBER 2009 MEETING</u> The minutes of the October meeting were agreed as correct.	
2	<u>MATTERS ARISING</u> The Chair drew to members' attention the need to elect a vice chair before the next meeting.	
2.1	Copies of the MKSCB 2008 - 2009 Annual Report were available today.	
2.2	All Actions from the last meeting have been completed.	
3	<u>PRESENTATION ON WORKING TOGETHER CONSULTATION AND LSCBS' ROLE</u> S Mottram gave a presentation about Guidance for LSCBs and a summary of proposed changes to the revised Working Together guidance due out in March 2010. New WT Chapter 8 Serious Case Reviews guidance has been circulated to MKSCB members.	
3.1	MKSCB members were reminded that the WT consultation closing date is 11 February 2010; members have previously been asked to forward their comments to L Mellor, MKSCB Administrator, in order for a MKSCB response to be submitted. Alternatively, if agencies wish to submit their own comments direct, S Mottram asked that they copy in L Mellor so that the MKSCB has an overview of agency responses. The meeting was advised that the Probation Service is submitting a national response and Thames Valley Police will also respond centrally.	
4	<u>MKSCB BUDGET REPORT</u> Current budget forecast predicts a £83,000 under-spend, partly due to the delay in appointing new MKSCB staff.	
4.1	The Business Management Group supported S Mottram's proposal that levels of agency contributions to the 1 April 2010 - 31 March 2011 MKSCB budget remain the same as 2009 - 2010. S Mottram confirmed that the budget proposal for 2010 - 2011 has been matched against the Business Plan.	
4.2	D Gray and R Summers expressed concern that in the current financial climate with agencies having to cut staff and budget levels any future increase in agency contributions to the MKSCB budget may be difficult to meet and contributing agencies may request the MKSCB works within current contributions.	
4.3	A Gibbons suggested some early work be carried out and options for 2011 - 2012 budget be presented as early as July 2010.	
4.4	Actions: i) MKSCB members accepted the budget report and agreed the	ALL

	<p>1 April 2010 - 31 March 2011 agency contributions to MKSCB</p> <p>ii) Business Manager to benchmark against other LSCBs re agency contributions and present options for 2011 - 2012</p>	ES
5	<p><u>MKSCB BUSINESS PLAN</u></p> <p>Comments at the last MKSCB meeting have been incorporated and the Business Plan has been subject to wide consultation process.</p> <p>5.1 The Business Management Group will report to each MKSCB meeting on progress against the Business Plan and highlight any issues delaying progress.</p> <p>5.2 Statutory agency representation on sub-groups is well-balanced, but would benefit from schools representatives. The MKSCB is also waiting for the outcome of the voluntary sector process for nominations.</p> <p>Actions: MKSCB members approved the Business Plan (subject to very minor amendments in respect of the period the Plan covers)</p>	
6	<p><u>BUSINESS MANAGEMENT GROUP REPORT</u></p> <p>The report presented a summary of sub-group activity, and progress to date. T&D presented Recommendations and the proposed training programme for 1 April 2010 - 31 March 2011.</p> <p>6.1 Individual Management Reviews (IMRs) have been requested from Health and Probation in respect of one case.</p> <p>6.2 A report on the findings of the Section 11 self-audit currently being carried out will be presented to both the MKSCB and the Children's Trust Board.</p> <p>6.3 P J Latham advised that the Child Death Overview Panel (CDOP) Annual Report will be available in June 2010.</p> <p>6.4 Actions:</p> <p>i) There were no objections to the Training Review Recommendations and proposed training programme for the next financial year</p> <p>ii) Report on S11 self-audit to be presented to April 2010 MKSCB meeting</p> <p>iii) CDOP presentation to be agenda item July 2010 MKSCB meeting</p>	<p>ALL</p> <p>QA</p> <p>CDOP/ PJL</p>
7	<p><u>OFSTED INSPECTION OF MK COUNCIL CONTACT, REFERRAL AND ASSESSMENT</u></p> <p>The unannounced inspection of MK Council took place in November 2009. The inspection identified no areas for priority action. An Action Plan has been developed to address the five areas for development. A Gibbons is leading a working group to look at the Action Plan.</p> <p>7.1 The CAF Action Plan will be taken to the Children's Trust Board and then made available to all agencies.</p>	
8	<p><u>MEMBER ACCOUNTABILITY</u></p> <p>Information item. MK Council developed this guidance for elected</p>	

