

Single Agency Basic Safeguarding Train the Trainer: Important Changes

Charging Policy

To continue to offer safeguarding training in an increasingly fragile economic climate, the MKSB made the difficult decision to implement a charging policy for attendance at training events from 1 April 2017. This includes the implementation of charges for the MKSB single-agency train the trainer programme.

Those wishing to use the MKSB basic safeguarding training materials will have to pay an initial fee to register as a single-agency trainer. This applies to new and existing trainers although the cost of initial registration is lower for existing trainers (see Tables 1 and 2). Registration must be renewed every three years.

Table 1: Single-Agency Trainer Three-Yearly Registration Charges

	Initial Registration	Year 1 Update	Year 2 Update	Re-Registration
All agencies and organisations (excluding private sector, profit making and/or self-employed)	£200-00	Free	Free	£200-00
Private sector, profit making and/or self-employed	£250-00	Free	Free	£250-00
Commercial Use*	£1,000-00	Free	Free	£1,000-00

**The term commercial use applies to any trainer/organisation who intends to charge others to attend the MKSB Basic Safeguarding training.*

Table 2: Initial Charge for **Existing Single-Agency Trainers ONLY**

	Initial Registration	Year 1 Update	Year 2 Update	Re-Registration
All agencies and organisations (excluding private sector, profit making and/or self-employed)	£150-00	Free	Free	See Table 1
Private sector, profit making and/or self-employed	£200-00	Free	Free	See Table 1
Commercial Use	See Table 1			

New trainers will have to attend a full-day train the trainer programme. Existing trainers wishing to re-register will only need to attend a half-day update session.

In line with current procedures, all trainers must attend an annual update session to maintain their MKSB accreditation. Update sessions are provided free of charge.

The MKSB has made a conscious effort to provide a cost effective option for local agencies and organisations to deliver unlimited basic safeguarding within their own settings. The equivalent annual cost of becoming a MKSB single-agency trainer is only £67-00 to £83-00 per year, depending on sector type.

Private Trainers

For trainers wishing to use the MKSB's material commercially, the cost of registration is currently £1,000, payable every three years.

All trainers, upon completion of their initial training, will have their delivery quality assured by the MKCB. Once the MKSB is assured of the quality of the delivery, private trainers will be listed as approved trainers on the Milton Keynes Safeguarding Board website and may be contacted by the MKSB when requests for basic safeguarding training are received from local agencies and organisations.

Quality Assurance

To further support the MKSB to fulfil its statutory responsibilities in relation to quality assurance, all trainers (including existing trainers) will need to complete an application form to become, or maintain their status as, an accredited MKSB single-agency basic safeguarding trainer. Registration forms can be obtained when booking on to a Train the Trainer/Train the Trainer Update event.

The application form will ensure that all new and existing trainers meet the newly introduced criteria for becoming a single-agency safeguarding trainer:

1. Applicants must have completed or delivered Basic Safeguarding training within the last three years
2. Applicants must have attended Everybody's Business training within the last three years
3. Applicants must have at least 6 months operational experience working within a safeguarding or child protection role, gained within the last five years
4. Applicants must have at least 6 months (*two years for commercial trainers*) experience of teaching or training (this can include delivering teaching or training to small groups of individuals)
5. Applicants must commit to delivering at least one MKSB training session per year
6. Applicants must attend an annual update session to maintain accreditation
7. Applicants must agree to the terms of use for the delivery of the MKSB accredited basic safeguarding training

Transition

To facilitate a smooth transition in to the new arrangements, existing single-agency trainers may continue to use the current 'Milton Keynes Safeguarding Children Board' Basic Safeguarding package until 31 January 2018 as long as they have attended an update session within the preceding 12 months at the point of delivery.

Existing trainers who make commercial use of the MKSB Basic Safeguarding training must be fully re-registered before 31st July 2017.

If you have any questions or queries in relation to the new train the trainer procedures, please contact the MKSB office by e-mailing mkscb.training@milton-keynes.gov.uk or calling 01908 254003.